

## VISION

A government entity that values and strengthens MORALE  
EFFICIENCY, RESPONSIVENESS, COURTESY AND INTEGRITY

## MISSION

A government entity shall lead in:

- \*Observing and promoting ethical behavior, professionalism and accountability;
- \*Ensuring competence, productivity and performance based security of tenure;
- \* Strengthening the Mamamayan Muna Service Culture; and optimizing use of modern technologies and system of service delivery

## AVAILMENT OF CERTIFICATE/HYBRID SEEDS (RICE)

**Who may avail: DAGITI MAKAGUN-OD**

\* Farmer's Client

**Requirements: DAGITI MAKASAPULAN**

\* Included in the masterlist of farmers

**SCHEDULE OF AVAILABILITY OF SERVICE: NAITUDING NGA PANNAKAALA DAYTOY A SERBISYO  
MONDAYS-FRIDAYS- 8:00 AM to 5:00 PM**

**How to avail: KASAT'NO A MAGUN-OD**

STEP	CLIENT	INQUIRE TC	DURATION	PERSON-IN-CHARGE	FEES/CHARGES
			(Normal Situation)		
1. Inquire about the availability of cert hybrid seeds	Goes to the MPDC Office at the People's Hall	MPDC/MAO/Agriculture Technologies	5 minutes	Teresita D. Tagarino Wilfredo A. Abena Elizabeth N. Galera	

2. Validation of the applicant is listed the masterlist of farmers	If applicant is on the list Agricultural farmers ask if how many Technologies he/she is going to purchased depending in his farm area	3 minutes	Wilfredo A. Abena Elizabeth N. Galera	
3. Listing of the posttted masterlist forr	Applicant affix his signat MAO/AT in the posted masterlist	1 minute	Teresita D. Tagarino Wilfredo A. Abena Elizabeth N. Galera	
4. Payment of certified/hybrid seeds	Applicant pays the correspo amount of Certified seeds/ hybrid	1 minute	Teresita D. Tagarino Wilfredo A. Abena Elizabeth N. Galera	P 1,200.00/1,500.00 per 40 kg + 5 kgs., respectively
5. Release of Certified Seeds/Hybrid S	Receive the Certified Seed Hybrid Seed	1 minute	Teresita D. Tagarino Wilfredo A. Abena Elizabeth N. Galera	